

MINUTES FOR AREPTA AGM 2021 - VERDE HOTEL ZANZIABR HELD ON 27th AUGUST 2021

1.1 AGENDA

1.2.1. Opening of the meeting
1.2.2. Matters arising from previous meeting
1.2.3. Formation of Women Forum in Real Estate
1.2.4. Professional Recognition to Relevant Authorities
1.2.5. AREPTA's Plot development at Dodoma
1.2.6. Region for next year AGM
1.2.7. Income and Expenses Report
1.2.8. Any other business
1.2.9. Adjournment of the meeting

S/N	AGENDA DISCUSSED AND RESOLUTION
1.2.1	<p>Opening of the meeting</p> <p>The Chairperson who is also the President of AREPTA opened the meeting on Friday 27th August 2021 at 0345hrs by welcoming all members to the meeting. The meeting proceeded by the conference held on 26th August 2021.</p>
1.2.2	<p>Matters Arising from Previous Meeting</p>
	<p>Matters Arising from the Previous meeting</p>
1.2.2.1	<p>Non-payment of membership fee</p> <p>Members were reminded to continue pay their fees on time so as the Association maybe able to settle the liabilities. In turn, members insisted the Association Council to continue reminding members to pay their fees on time.</p> <p>Agreement: The council was advised to come up with the better strategy to remind members to pay their membership fees.</p>
1.2.2.2.	<p>Formulation of Financial Policy</p> <p>Members were informed that financial policy is ready, and it is readily uploaded in the Association's website. Members were encouraged to visit the website to read it.</p>

1.2.2.3	<p>Unit Title Delivery</p> <p>In the last year AGM, there was concern on the delay of unit title delivery and members working in those authorities dealing with title delivery were advised to fast track the process.</p> <p>Agreement: Arepta Council to meet with responsible authorities to discuss this concern and report this feedback in the next AGM.</p>
1.2.2.4	<p>Status on Review of Housing Policy</p> <p>It was reported that the review is in final stage and the final draft will be shared to the members through AREPTA's Council.</p> <p>Agreement: President to follow up immediately with the Ministry of Land and Human Settlements for updates.</p>
1.2.2.5.	<p>Co-operation between AREPTA and Valuation Registration Board (VRB)</p> <p>Members aired out their concern as to whether AREPTA and VRB have a good working relationship and if they do co-operate in their operations, much as the professional fraternity is concerned.</p> <p>Agreement: It was responded by the AREPTA Council that the cooperation among two professional umbrellas, have improved and that AREPTA will submit request to VRB to request for the inclusion of AREPTA AGMs in CPD units to its attendees and offer CPD programs that will be vetted by VRB.</p> <p>AREPTA members appreciated the good relationship among these two organs.</p>
1.2.3	<p>Formation of Women Forum in Real Estate (WFRE)</p> <p>The brief on the mission and objective of the forum was presented. Members were allowed to give their opinions on the matter. Some members doubted that the formation of women forum would weaken AREPTA while others appreciated that the forum to be formulated as will help to create awareness among the women to join AREPTA. Upon long discussion on the matter decision was made through voting whereby the Chairperson asked those who support the forum to be approved to say "YES" and those to disapprove to say "NO". Majority said "YES".</p> <p>Agreement: it was resolved that the Women Forum in Real Estate to be formulated. That AREPTA Council should handle the matter appropriately.</p>
1.2.4	<p>Professional Recognition to Relevant Authorities</p> <p>It was discussed that despite the submission of the papers about PFM and REFI until now professionals in PFM and REFI are not yet recognised in the Government Service Scheme. It was agreed that AREPTA in cooperation of VRB leaders will continue to work on it including pushing for enactment of RERA which was delayed because of the absence of Housing Policy. Meanwhile Chief Valuer promised to make follow up with UTUMISHI to see what is going on and the CV promised to give feedback to the AREPTA Council.</p> <p>Agreement: AREPTA Council to seek audience with VRB to discuss on the agenda.</p>
2.2.5	<p>AREPTA's Plot development at Dodoma</p> <p>It was discussed that AREPTA through its Council should develop the proposal on project and the way to finance that project.</p> <p>Agreement: AREPTA through its Council should engage professionals to perform market survey analysis and come up with the detailed reported on the type of the investment and the methods to finance such investment. It was resolved that AREPTA Council will work on it and give feedback in next AGM.</p>

2.2.6	<p>Region for next year AGM</p> <p>Two regions were proposed: Mbeya and Tanga. Members gave merits and demerits of each region. The decision was made through voting, whereby those voted for Tanga were 53 and those voted for Mbeya were 30.</p> <p>Agreement: it was resolved that the next AGM will be held in TANGA.</p>
2.2.7	<p>Income and Expenses Report</p> <p>The summary report on Income and Expenditure was presented accordingly by AREPTA Treasurer.</p> <p>Agreement: it was discussed and agreed that from 01st January 2022 membership fee will change as follows: Individual membership fee will be TZS 100,000/= Company membership fee will be TZS 300,000/=</p>
2.2.8	<p>Any other business</p> <p>The following were reported:</p>
2.2.8.1	Members congratulated the Council for the preparation of the Conference and AGM at Verde Hotel Zanzibar. Also members congratulated the Council for welcoming First Vice President of Zanzibar to be Guest of Honour of the Conference 2021.
2.2.8.2	Members advised the Council to find the strategy of identifying new members to join AREPTA. It was estimated real estate professionals to be around 600 but only about 300 are active members of AREPTA.
2.2.8.4	Members requested Conference and AGM to be 3 days instead of 2 days.

1.2 Adjournment

The meeting was adjourned at 1715 PM	Chairperson
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1.3 Minutes Sign-Off.

Minutes signed as correct records of the meeting.	
Chairperson	Secretary
Date	Date

MATTERS ARISING FROM THE 2ND ANNUAL GENERAL MEETING

	Item	Accountable Person(s)
1.2.2.1	<p>Payment of annual membership fees;</p> <ul style="list-style-type: none"> All members' invoices were sent to the given email addresses. The payment response is estimated to be around 70% mostly from private firms and institutions while public institutions had low response. Firms' membership fees were found to increase when required to submit tenders. 	AREPTA treasurer
1.2.2.2	<p>Unit Title Delivery Feedback</p> <p>The Ministry of Land via Commissioner's office called a meeting with stakeholders ie AREPTA, NHC, TRA, Municipals etc to streamline on the unit title delivery. Clarity on the Process was discussed.</p> <p>It was agreed that professionals working in those authorities should continue striving for the best and quick delivery of the titles.</p> <p>Feedback: It has been observed that unit title delivery has improved ie if all documents are well attached it takes seven to twenty days to acquire unit title</p>	AREPTA Council
1.2.2.3	<p>Status on Review of Housing Policy</p> <p>Directorate of Real Estate has been established that will spearhead the overall process to acquire Housing policy. This will be possible once the land policy is already completed. AREPTA is ready to cooperate with Ministry in the policy making engagement sessions</p>	AREPTA Council
1.2.2.4	<p>Formation of Women Forum in Real Estate</p> <p>Interim Committee has been enacted from all real estate fields practioners that will push forward the agenda of WIRE (Women In Real Estate) in Tanzania. The interim WIRE Committee chairperson is Ms Lucy Kabyemela , together with other leaders who will be introduced to the members.</p> <p>The WIRE Tanzanian chapter will join the activities of the country' WIRE through AFRES Programmes.</p>	AREPTA Women Members
1.2.2.4	<p>Professional Recognition of PFM and REFI courses to Relevant Authorities.</p> <p>In the meeting, which was held in Dodoma between VRB and AREPTA, it was agreed that VRB to organize special trainings in a long run-in order to enable PFM and REFI graduates to practice valuation. Criteria and specific legal requirements to be adhered.</p> <p>This will be implemented when all necessary preparations are completed.</p>	AREPTA Council, VRB & CV

	This feedback was further reported in the VRB 3rd Annual AGM, 2022. This agenda is still open for further inputs from the Stakeholders.	
1.2.2.5	AREPTA's Plot development at Dodoma The business appraisal report is ready to be presented to the members. Plot title transfer process from TIVEA to AREPTA are ongoing.	AREPTA Council
1.2.2.6	Income and Expenses Report The summary report on Income and Expenditure.	AREPTA treasurer
1.2.2.7	Region for the Next AGM	All members
1.2.2.8	Any other business The following were reported:	All members